Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 1/21/2004

Meeting Name: IPRS Core Team Meeting

Facilitator: Thelma Hayter, DMH

Scribe: Evelyn Woodard

Date: 1/21/2004

Time: 10:00AM TO 1:00PM

Location: Crossroads, Conference Room 3

Attendees

Name

IPRS Core Team

Gary Imes	Joyce Sims	Debra Haraway
Betty Cogswell	Bobby Minish	Tim Sullivan
Rick DeBell	Sharlene Bryant	
Thelma Hayter	Cathy Bennett	
Jeffrey Poole	Paul Carr	
Cheryl McQueen	Evelyn Woodard	

Area Programs

Alamance-Caswell	Eastpoint	Neuse	Wake
Albemarle	Edgecombe-Nash	New River	Western Highlands
Catawba	Guilford	Sandhills-Randolph	Smoky Mountain
Centerpoint	Johnston	Rockingham	
Crossroads	Lee-Harnett	Tideland	
Cumberland	Mecklenburg	VGFW	

Agenda

Item No.	Topics	
(1).	Division and EDS Review	Review January 16th checkwrite results. Upcoming checkwrites - January 23, 30, February 6, 13, 27.
		Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.
		Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.
		IPRS Operations Support: File Maintenance, Security and Help Desk
(2).	Area Programs and Others	Area Program Checkwrite Status –review January 16 2004 checkwrite results. Questions and comments about upcoming checkwrites – January 23, 30, Feb 6, 13, 27. Agenda items: approve January 14th meeting minutes for posting, TPA status. Follow-up on action items from last meeting.
		Area Programs questions and comments regarding upcoming checkwrite. Concluding remarks from DMH and/or EDS.
(3).	Miscellaneous	Other IPRS related topics for discussion.

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Item No.	Topics

1. **Administration Notes (Division and EDS review):**

General Discussions and Questions:

Janauary 30, 2004 is actually a February checkwrite.

CSM will perform follow-up procedures to determine why the Area Programs cannot auto-post. CSM will forward the Area Programs a user notification regarding their research/analysis of the issue.

2. **Review Results of the Previous Checkwrite:**

Please review the attached checkwrite summary report.

CSR Prioritization:

DMH IT Services and EDS are reviewing the list of projects/CSR's that may impact the January Systems Release (hard freeze, DB2 implementation).

Bug Central:

There are currently four bugs in customer review (209198, 218327, 216817 and 221388).

Operations Support (File Maintenance, Security, Help Desk):

Betty Cogswell will perform follow-up procedures with Deborah Merrill to initiate a security request for Sharon Stanley as Site Coordinator for Trend.

Item No.	Topics

3.   **Administration Notes (10:30am Conference Call to Area Programs):**

Jay Dixon of the Controllers' Office will attend the Core Team Meeting scheduled February 4, 2004.

The Area Programs can bill claims with the HCPCS codes/mini-modifiers effective immediately. The IPRS Mini-modifier NonDB2 Project was implemented successfully January 9, 2004.

EDS will perform follow-up procedures with those Area Programs that have not submitted their consolidated TPA.

The Area Programs cannot access Secured FX (FTP connection used to submit their 834/837 files not functioning). EDS performed follow-up procedures with Network during the Core Team meeting (server issues detected). EDS will forward an IPRS User Alert notification to the Area Programs regarding the status and resolution of the issue.

Betty Cogswell told the Area Programs that Carol Robertson has approved the use of H0002 for Y2305 Case Consultation.

DMH IT Services reiterated that the 8-minute rounding policy has not changed for DMH YP, YA, YM codes. No rounding on HCPCS codes and CPT codes. The Area Programs stated that this is an issue (training sessions pertaining to the 8-minute rule/procedure were not consistent/not covered). Rick DeBell stated that the rates were not adjusted due to the rounding rule.

CBS for a group of two has been eliminated with the use of the new H0036 codes.

Rick DeBell told the Area Programs to forward their rate requests to override existing rate for Y2312 and Y2311, since day treatment and prior hospitalization have been split into separate in HCPCS codes with unique rates.

New service definitions are being developed and a draft will be posted on the DMH website.

The Area Programs raised an issue regarding the Medicaid 835 RA (procedure code not reported in SVC01). EDS will perform follow-up procedures regarding the issue and forward the Area Programs an IPRS User Alert regarding the status and resolution of the issue.

The Area Programs will re-bill claims (under new population groups) pertaining to legitimate clients listed under the TNC target population groups. There are no edits under the TNC population groups; therefore claims will not deny nor will the Area Program get paid twice when rebilling the legitimate clients.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA: SE Regional, Davidson, Onslow, Neuse, Durham, Foothills and Riverstone.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						